

St Mary's Anglican Church, Gordonton - Wedding Booking Sheet



Vicar: Rev David Smithson

07 849-2761 (weekdays only from 7pm-9pm)

Local Contact for bookings:

Rosalie Jennings 07 824 3712

CHARGES: Weddings \$400.00 inc GST

VICAR'S DONATION: \$150.00

INFORMATION PROCEDURE FOR BOOKINGS:

Only Christian Bookings will be accepted and will be in accordance with The Anglican Church of Aotearoa New Zealand and Polynesia's canon law on Marriage. The use of other Christian Ministers or Pastors to officiate the Wedding will be at the sole discretion of the Vicar of St Mary's.

Bookings are to be made through Rosalie Jennings

The charge of \$400.00 for the use of the church was set as from June 2010 and includes GST. A non refundable deposit of \$50.00 is required on application. The balance of payment needs to be paid by cheque made out to GORDONTON ANGLICAN CHURCH two weeks prior to the service taking place and to be posted to ROSALIE JENNINGS, 878 GORDONTON RD, RD1, HAMILTON 3281. A separate donation of \$150.00 to be given to the Vicar of St Mary's is suggested as the Vicar holds a part-time position.

A copy of the booking sheet will be given to the Vicar or sent to the approved Officiating Minister. One pre-wedding meeting is required to arrange details of the ceremony alongside a brief Marriage Preparation discussion, and one rehearsal prior to the wedding ceremony.

The official marriage license must be sighted prior to a wedding taking place.

Due care and respect for St Mary's buildings, grounds and furniture is assumed. Furniture and fittings can only be removed with permission and all must be returned to their rightful place at the conclusion of the ceremony. Arrangement for flowers after the ceremony needs to be made clear to Rosalie Jennings.

If an approved Officiating Minister is used, they must fill in the Church Register at the completion of the ceremony.

We will ensure that your booking is honoured and that there is a 3 hour space between bookings held on the same day.

BOOKING DETAILS:

NAMES: -----

DATE: ----- TIME: ----- DAY / DATE: -----

ADDRESS: -----

EMAIL: ----- PHONE: ----- MOBILE: -----

NUMBERS ATTENDING: -----

NAME OF OFFICIATING MINISTER + CONTACT DETAILS IF OTHER THAN ST MARY' S VICAR: -----

DATE BOOKING WAS MADE: -----

SIGNATURES: X----- X-----